



# APA Resources for Grading Papers

This “quick sheet” was created to make it easy when grading academic papers. When a learner makes an APA error, I use the document to search for the correct APA formatting style. Then I copy paste the information into a comment during grading to equip the learner proper APA formatting rules.

Which APA Style Rules Are the Most Challenging to Learn? -

<http://blog.apastyle.org/apastyle/2011/01/have-you-found-some-apa-style-rules-more-challenging-to-learn-than-others.html>

## Formatting the Document

- Abstracts - <http://blog.apastyle.org/apastyle/2011/11/brevity-is-the-soul-of-lingerie-and-abstracts.html>
- Bulleted Lists - <http://blog.apastyle.org/apastyle/2010/03/lists-part-5-bulleted-lists.html>
- Checklist for Manuscript Submission - [http://www.apa.org/pubs/authors/manuscript-check.aspx?\\_utma=185732729.1876613898.1431874831.1431874831.1431874831.1&\\_utmb=185732729.25.10.1431874831&\\_utmc=185732729&\\_utmz=185732729.1431874831.1.1.utmcsr=\(direct\)|utmccn=\(direct\)|utmcmd=\(none\)&\\_utmv=-&\\_utmk=158480954](http://www.apa.org/pubs/authors/manuscript-check.aspx?_utma=185732729.1876613898.1431874831.1431874831.1431874831.1&_utmb=185732729.25.10.1431874831&_utmc=185732729&_utmz=185732729.1431874831.1.1.utmcsr=(direct)|utmccn=(direct)|utmcmd=(none)&_utmv=-&_utmk=158480954)
- Example of a full APA 6<sup>th</sup> Edition Paper - <https://owl.english.purdue.edu/owl/resource/560/18/>
- Figures - <https://owl.english.purdue.edu/owl/resource/560/20/>
- Font - <http://blog.apastyle.org/apastyle/2013/03/fonts-of-knowledge.html> and <https://owl.english.purdue.edu/owl/resource/560/01/>
- Headings and the Use of Boldface Type - <http://blog.apastyle.org/apastyle/2010/06/headings-and-the-use-of-boldface-type.html> and <http://blog.apastyle.org/apastyle/2011/04/how-to-use-five-levels-of-heading-in-an-apa-style-paper.html>
- How to Write an Abstract - <https://owl.english.purdue.edu/owl/resource/656/1/>
- Keywords in APA Style - <http://blog.apastyle.org/apastyle/2015/04/keywords-in-apa-style.html>

- Lettered, Numbered and Bulleted Lists - <http://blog.apastyle.org/apastyle/2010/03/lists-part-6-overview.html>
- Margins - <http://blog.apastyle.org/apastyle/2010/11/running-head-format-for-apa-style-papers-.html>
- Numbered Lists - <http://blog.apastyle.org/apastyle/2010/02/lists-part-4-numbered-lists.html>
- Paragraph formatting - <http://www.lincoln.edu/mhs/owl/paragraph.html>
- Paragraph Indentation - Paragraphs should be indented 5-7spaces or 1/2 inch. (p. 229)
- Paragraphs Length - <https://owl.english.purdue.edu/owl/resource/606/01/> --- <http://blog.apastyle.org/apastyle/2011/12/the-long-and-the-short-of-it.html>
- Punctuating Around Quotation Marks - <http://blog.apastyle.org/apastyle/2011/08/punctuating-around-quotation-marks.html>
- Running head - <http://blog.apastyle.org/apastyle/2010/11/running-head-format-for-apa-style-papers-.html>
- Sample Essay for Summarizing, Paraphrasing, and Quoting - <https://owl.english.purdue.edu/owl/resource/563/03/>
- Sentence Structure: The Long and Short of It - <http://blog.apastyle.org/apastyle/2011/12/the-long-and-the-short-of-it.html>
- Spacing After a Period in Body of the Paper- <http://blog.apastyle.org/apastyle/2009/07/on-two-spaces-following-a-period.html>
- Tables - <https://owl.english.purdue.edu/owl/resource/560/19/>
- This section summarizes the very basic guidelines for APA Style as four primary guideposts: your writing should be concise, clear, considerate, and correct. - <http://thewritedirection.net/drpaper/help/05-07-apastyle.htm#grammar>
- Title Case and Sentence Case Capitalization in APA Style - <http://blog.apastyle.org/apastyle/2012/03/title-case-and-sentence-case-capitalization-in-apa-style.html>
- Title Page Example - <https://owl.english.purdue.edu/owl/resource/560/01/>
- Use of First Person in APA Style - <http://blog.apastyle.org/apastyle/2009/09/use-of-first-person-in-apa-style.html>

## Citation and References

- Reference Example Organization: How to Find the Example You Need in the Manual - <http://blog.apastyle.org/apastyle/2012/04/reference-example-organization.html>

- Punctuating the Reference List Entry - <http://blog.apastyle.org/apastyle/2011/07/punctuating-the-reference-list-entry.html>
- Periods in Reference List Entries - <http://blog.apastyle.org/apastyle/reference-list/>
- The Generic Reference: When? (Dates) - <http://blog.apastyle.org/apastyle/2010/01/the-generic-reference-when.html>
- In-Text Citations - <http://blog.apastyle.org/apastyle/2011/01/writing-in-text-citations-in-apa-style.html>
- How to Capitalize and Format Reference Titles in APA Style - <http://blog.apastyle.org/apastyle/2012/03/how-to-capitalize-and-format-reference-titles-in-apa-style.html>
- When to Include Retrieval Dates for Online Sources - <http://blog.apastyle.org/apastyle/2014/08/when-to-include-retrieval-dates-for-online-sources.html>
- How to Use the New DOI Format in APA Style - <http://blog.apastyle.org/apastyle/digital-object-identifier-doi/>
- To use hyperlinks in APA or not - <http://blog.apastyle.org/apastyle/2011/12/should-hyperlinks-be-used-in-apa-style.html> and <http://blog.apastyle.org/apastyle/2015/04/should-links-be-live-in-apa-style.html>
- How to cite an Annual Report - <http://blog.apastyle.org/apastyle/2014/02/how-to-cite-an-annual-report-in-apa-style.html>
- How to Cite Something You Found on a Website in APA Style - <http://blog.apastyle.org/apastyle/2010/11/how-to-cite-something-you-found-on-a-website-in-apa-style.html>
- Missing Pieces: How to Write an APA Style Reference Even Without All the Information - <http://blog.apastyle.org/apastyle/2012/05/missing-pieces.html>
- Block Quotations in APA Style - <http://blog.apastyle.org/apastyle/2013/06/block-quotations-in-apa-style.html>
- Citing Paraphrased Work in APA Style - <http://blog.apastyle.org/apastyle/2011/03/citing-paraphrased-work-in-apa-style.html>
- Punctuation the Reference List - <http://blog.apastyle.org/apastyle/2011/07/punctuating-the-reference-list-entry.html>
- Reference Twins: Or, How to Cite Articles With the Same Authors and Same Year - <http://blog.apastyle.org/apastyle/2011/10/reference-twins.html>
- Jr., Sr., and Other Suffixes in APA Style - <http://blog.apastyle.org/apastyle/2012/03/jr-sr-and-other-suffixes-in-apa-style.html>

- The Proper Use of Et Al. in APA Style - <http://blog.apastyle.org/apastyle/2011/11/the-proper-use-of-et-al-in-apa-style.html>
- Direct Quotations - <http://blog.apastyle.org/apastyle/2010/03/how-to-cite-direct-quotations.htm>
- No Author – You Sure? - <http://blog.apastyle.org/apastyle/2010/01/the-generic-reference-who.html>
- The Finer Points of APA Style: When Authors Have the Same Surname - <http://blog.apastyle.org/apastyle/2012/11/the-finer-points-of-apa-style-when-authors-have-the-same-surname.html>
- Three to seven authors - <https://owl.english.purdue.edu/owl/resource/560/06/>
- More than seven authors - <https://owl.english.purdue.edu/owl/resource/560/06/>
- Citing a Journal Article - <https://owl.english.purdue.edu/owl/resource/560/10/>
- Writing References for Federal Statutes - <http://blog.apastyle.org/apastyle/2013/02/writing-references-for-federal-statutes.html>
- Online Lecture Notes and Presentation Slides - <https://owl.english.purdue.edu/owl/resource/560/10/>
- How to cite a Dictionary or Encyclopedia - <https://owl.english.purdue.edu/owl/resource/560/10/>
- How do you cite a source that you found in another source? - <http://www.apastyle.org/learn/faqs/cite-another-source.aspx>
- Citing Court Decisions in APA Style - <http://blog.apastyle.org/apastyle/2013/10/citing-court-decisions-in-apa-style.html>
- The Myth of the Off-Limits Source - <http://blog.apastyle.org/apastyle/2015/10/the-myth-of-the-off-limits-source.html>

## **Annotated Bibliography**

- Example of an annotated bibliography - [http://libguides.enc.edu/writing\\_basics/annotatedbib/apa](http://libguides.enc.edu/writing_basics/annotatedbib/apa)

## **Social Media**

- How to cite a Press Release - <http://blog.apastyle.org/apastyle/2010/09/how-to-cite-a-press-release-in-apa-style.html>
- How to cite a Hashtag - <http://blog.apastyle.org/apastyle/2015/02/how-to-cite-a-hashtag-in-apa-style.html>
- How to cite Software - <http://blog.apastyle.org/apastyle/2015/01/how-to-cite-software-in-apa-style.html>

- How to cite a Search - <http://blog.apastyle.org/apastyle/2013/10/how-do-i-cite-a-search-in-apa-style.html>
- How to cite Social Media - <http://blog.apastyle.org/apastyle/2013/10/how-to-cite-social-media-in-apa-style.html>
- How to cite YouTube - <http://blog.apastyle.org/apastyle/2011/10/how-to-create-a-reference-for-a-youtube-video.html>
- How to Cite a TED Talk in APA Style - <http://blog.apastyle.org/apastyle/2016/02/how-to-cite-a-ted-talk-in-apa-style.html>
- How to Cite a Mobile App - <http://blog.apastyle.org/apastyle/2013/03/how-to-cite-a-mobile-app.html>

## Grammar

- Split-infinitives – <http://www.quickanddirtytips.com/education/grammar/split-infinitives>
- Commas with Participial Phrases - <http://www.quickanddirtytips.com/education/grammar/commas-with-participial-phrases>
- We you can write in first person - <http://blog.apastyle.org/apastyle/2014/05/me-me-me.html>
- Active versus passive voice - <https://owl.english.purdue.edu/owl/resource/539/01/>
- Writing Concise - <https://owl.english.purdue.edu/owl/resource/572/01/>
- When are numbers expressed in words? - <http://www.apastyle.org/learn/faqs/numbers-as-words.aspx>
- Serial Commas or the Oxford Comma - <http://blog.apastyle.org/apastyle/2011/04/using-serial-commas.html>
- Principles of Writing: How to Avoid Wordiness - <http://blog.apastyle.org/apastyle/>
- Contractions in Formal Writing: What's Allowed, What's Not - <http://blog.apastyle.org/apastyle/2015/12/contractions-in-formal-writing-whats-allowed-whats-not.html>